

Volunteer Sign Up 2018

<u>Name:</u>		
<u>Email:</u>		
<u>Phone #:</u>		
<u>Student/ class:</u>		
	Band Programs	3-5 hrs/concert, three times per year. Works with Director to create a concert program three times per year. Use existing template and update for each concert.
	Orchestra Programs	3-5 hrs/concert, three times per year. Works with Director to create a concert program three times per year. Use existing template and update for each concert.
	Choir Programs	3-5 hrs/concert, three times per year. Works with Director to create a concert program three times per year. Use existing template and update for each concert.
	Band Concert Coordinator	15 hours/concert, three times per year. Oversees the logistics of 3 concerts. Coordinates volunteers for the concert set-up/take-down, bake sales, AV, and merchandise sales. Is the main point person on the night of the performance. Works with the Director, VP of Concert Operations and the Volunteer Coordinator for support as needed.
	Jazz Concert Coordinator	15 hours/concert, three times per year. Oversees the logistics of 3 concerts. Coordinates volunteers for the concert set-up/take-down, bake sales, AV, and merchandise sales. Is the main point person on the night of the performance. Works with the Director, VP of Concert Operations and the Volunteer Coordinator for support as needed.
	Orchestra Concert Coordinator	15 hours/concert, three times per year. Oversees the logistics of 3 concerts. Coordinates volunteers for the concert set-up/take-down, bake sales, AV, and merchandise sales. Is the main point person on the night of the performance. Works with the Director, VP of Concert Operations and the Volunteer Coordinator for support as needed.
	Choir Concert Coordinator	15 hours/concert, three times per year. Oversees the logistics of 3 concerts. Coordinates volunteers for the concert set-up/take-down, bake sales, AV, and merchandise sales. Is the main point person on the night of the performance. Works with the Director, VP of Concert Operations and the Volunteer Coordinator for support as needed.
	Sr. Jazz Audio/Video Recorder	3 hrs/concert, three times per year. Records the performance, gives the recording to the Director.
	Orchestra Audio/Video Recorder	3 hrs/concert, three times per year. Records the performance, gives the recording to the Director.
	Choir Audio/Video Recorder	3 hrs/concert, three times per year. Records the performance, gives the recording to the Director.
	Band Audio/Video Recorder	3 hrs/concert, three times per year. Records the performance, gives the recording to the Director.
	Band Bake Sale Coordinator	5-7 hrs/concert, three times per year. Works with the Volunteer Coordinator and Communications Chair to solicit volunteers to assist with concert bake sales. Manages the volunteers and the bake sales table for each concert.
	Orchestra Bake Sale Coordinator	5-7 hrs/concert, three times per year. Works with the Volunteer Coordinator and Communications Chair to solicit volunteers to assist with concert bake sales. Manages the volunteers and the bake sales table for each concert.
	Choir Bake Sale Coordinator	5-7 hrs/concert, three times per year. Works with the Volunteer Coordinator and Communications Chair to solicit volunteers to assist with concert bake sales. Manages the volunteers and the bake sales table for each concert.
	Back to School Enrichment Packet:	10 hrs in August and September. Works with the Board to update and distribute the Back to School registration packet.